

FACILITIES / BUILDING MANAGERS

RESPONSIBILITIES

- Lead a team of staff in daily operation and facilities management of the building
- Plan and execute maintenance management programme for routine and preventive maintenance
- Monitor maintenance budget and progress payments to ensure cash flow projections are met and payments are promptly made
- Develop and maintain good working relationship with customers

REQUIREMENTS

- Diploma/ Degree in Facilities Management or equivalent with relevant experience
- Preferably certified FSM, GMFM, SCEM

Interested applicants, please send in your resume to sg.hr@uemsgroup.com.